

Coquet Canoe Club Risk Assessment

NOTE: Before completing a risk assessment please read the guidance notes document.



Date:	22/02/24
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Assessor's Name:	Linda Pooley	Review Date:	Reviewed 11.01.25
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Description of Assessment:	Building and Location
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Location Details:	Coquet Shorebase Trust, The Braid, Amble NE65 0WU
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What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Slips trips and falls	All participants	<p>Anyone accessing a session is told about the slipway being slippery with moss at low tide</p> <p>Use a slippery floor sign inside the building</p> <p>Keep walkways clear of equipment</p> <p>wear appropriate footwear</p>	Coaches and Leaders to monitor the slipway while members are moving boats and equipment.	Coaches and Leaders	Ongoing	
Manual Handling Injuries	Leaders and participants	<p>Teach and use correct lifting and carrying techniques. Kayaks 2 people, open canoes 4 people when available.</p> <p>Ask for assistance where necessary</p> <p>Take care when carrying or using paddles</p> <p>Always have two people to remove boats from containers</p> <p>Take care when stacking boats in the</p>	Coaches and Leaders to monitor and advise members as they collect their boats from containers	Coaches and Leaders	Ongoing	

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		containers				
Falling into water	Leaders, participants and spectators	Wear BA when close to the water's edge.	Monitor each other while moving about near the water	Everyone	Ongoing	
Parking	Participants and Leaders	Parking is allowed in the compound, take care to leave enough space for the rowing boats to move out of their space. If there is no space in the compound, use the Braid for parking. Leave 2 spaces near the gate for disabled members to park. Be aware of people moving about in the compound moving equipment.	Monitor parking spaces	Everyone	Ongoing	

Office use only (to be completed by a risk assessment checker if selected for sampling)

Checked by:	Linda Pooley	Position:	Secretary	Date :	11.01.25
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Notes:

Dynamic risk assessments carried out while in and around the building